

HARDSTANDING APPLICATION PROCESS

Before applying for a hardstanding on your NEDDC/Rykneld property you need to make sure that it fits the following criteria:

- You must have at least 6m from the front boundary of your property to the house so that you can have a 5m long drive with space to walk round the back of your car.
- The hardstanding must be 3m wide, unless laid alongside a path, in which case it can be a minimum of 2.5m.
- The maximum size of any hardstanding (unless specifically approved by Rykneld Homes) is 18m².
- The gradient of the hardstanding can be no more than 1 in 12 – this means that the difference in height between the front and back of a 5m drive can be no more than 416mm.

The application process

1. Contact your local Housing and Support Officer (HSO) in writing to apply to install your hardstanding. You can find details of your HSO at www.rykneldhomes.org.uk/your-estate/
2. Your HSO will arrange a site visit with you and any relevant parties to discuss feasibility, construction and any constraints that may apply to your particular situation.
3. If your application is successful, you will receive a permission letter and an agreement from Rykneld Homes. The agreement must be signed and returned before any further action is taken.
4. You will need to apply to Derbyshire County Council for permission to cross the highway. The cost of this is currently £50 and permission must be granted prior to any works being carried out. The contractor you engage to install your dropped crossing must have £5 million of public liability insurance.
5. Check with NEDDC's planning department (01246 217159) if you need planning permission. You will definitely need planning permission if you plan on siting your hardstanding on a classified road, live in a conservation area or are planning on having standard concrete or tarmac but have no means of disposing of the water.
6. When you have all the relevant permissions in place, you must contact your area's Technical Inspector, whose details you will be given in your permission letter, to notify them of the start date and expected finish.

Notes:

- You may carry out the work on your hardstanding yourself but you must ensure that it is completed to a good standard and it meets the Standard Hardstanding Specification.
 - Work on the highway (dropped crossing) needs to be done by a competent contractor who holds appropriate insurance and NRSWA qualifications.
 - Any alterations carried out without the correct permissions constitute a breach of tenancy and enforcement action may be taken by Rykneld Homes.
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